

**Henry Ford Academy: School for Creative Studies District
Emergency Drill Schedule
2017-2018**

Henry Ford Academy: School for Creative Studies (middle/high school)

Fire Drill Schedule

Note: Three (3) must be conducted by December 1st. Two (2) during the remaining portion of the school year, with a reasonable spacing interval between each drill.

#	Date	Alternate Date	Scheduled Time of Drill	Date Completed	Evacuation Time	Name of Individual In Charge of Drill	Principal or Designee Signature
1	10/5/17		9:30	10/5/17	5:30	Abram Miller	CTL
2	10/20/17		9:30	10/20/17	5:15	Abram Miller	CTL
3	11/3/17		2:15	11/3/17	4:55	Abram Miller	CTL
4	5/25/18		2:15				
5	6/8/18		11:30				

Tornado Drill Schedule

Note: One (1) of the two tornado drills must be conducted during the month of March.

#	Date	Alternate Date	Scheduled Time of Drill	Date Completed	Completion Time	Name of Individual In Charge of Drill	Principal or Designee Signature
1	3/8/18		10:15				
2	3/22/18		10:15				

Lock-Down Drill Schedule

Note: One (1) by December 1; (1) after January 1; (1) during lunch or recess when a significant of students are gathered outside the classroom.

#	Date	Alternate Date	Scheduled Time of Drill	Date Completed	Completion Time	Name of Individual In Charge of Drill	Principal or Designee Signature
1	11/30/17		9:30	11/30/17	5:00	Abram Miller	CA R
2	01/11/18		9:30				
3	02/15/18		2:15				

Off-Site with Transportation Evacuation

#	Date	Alternate Date	Scheduled Time of Drill	Date Completed	Completion Time	Name of Individual In Charge of Drill	Principal or Designee Signature
1							

of completed drills: [Click here to enter text.](#)