

Henry Ford Academy: Elementary School Parent Involvement Plan

Parent(s)/Guardian(s) and School Partnerships

The School Board (hereafter known as 'Board') encourages parent(s)/guardian(s) involvement in the schools through programs and activities designed to increase parent(s)/guardian(s)-school communications and to involve parent(s)/guardian(s) in the development and implementation of educational policies and school programs.

The Principal is responsible for facilitating parent(s)/guardian(s) involvement in the schools by affording special consideration to single and working parent(s)/guardian(s). Schools should schedule flexible meetings, programs, and events so that working parent(s)/guardian(s) can attend. With funds provided under this part, this may include such services as transportation, child care, and home visits, as parents may request. Section 1118(c)(2)

Parent(s)/Guardian(s) Involvement Policy

State of Michigan Parent/Guardian Involvement Initiative

The Board strongly encourages and welcomes the involvement of parent(s) /guardian(s) in all of the Henry Ford Academy: Elementary School educational programs. It is recognized and appreciated that parents/guardians are the "first teachers" of their children, and that their interest and involvement in the education of their children should not diminish once their child enters the school.

Accordingly, the Board directs, by the adoption of this policy, that the administration shall design a program/plan that will encourage parent(s)/guardian(s) participation that may include, but not be limited to:

- A description and explanation of the curriculum, forms of academic assessment used to measure student progress, and the proficiency levels students re expected to meet. Section 1118(c)(4)(C)
- The review of instructional materials.
- Input on the ways that the School may better provide parent(s)/guardian(s) with information concerning current laws, regulations, and instructional programs.
- School offerings of training programs to instruct parent(s)/guardian(s) how to become more involved in their child's educational programs. Section 1118(e)(2)

Pursuant to state law, the Principal shall provide a copy of the School's Parent/ Guardian Involvement Plan to all parent(s)/guardian(s).

School Plan

In accordance with the requirement of the No Child Left Behind Act, the Henry Ford Academy: Elementary School encourages parent(s)/guardian(s) participation in all school programs. Parent(s)/Guardian(s) shall be offered substantial and meaningful opportunities to participate in the education of their children by this policy.

The Board directs that the following actions be implemented by the administration to insure compliance with state and federal law and to invite parent(s)/guardian(s) to become involved highly in the education of their children:

- Involvement of parents in the development of a school-level Parent Involvement Plan (policy), jointly developed with, and distributed to, parents with children participating in the Title I program. Section 1118(b)
- Involvement of parent(s)/guardian(s) in the planning, review, implementation, evaluation, and improvement of School programs/services, including the joint development of the schoolwide program plan through participation on building School Quality Teams. Section 1118(c)(3)
- Invitations to parent(s)/guardian(s) to attend at least one annual Title I meeting, with additional meeting opportunities being available as needed, designed to provide information about programs and services, and to solicit parent(s)/guardian(s) suggestions on program development, planning, evaluation and operation. Section 1118(c)(1)
- Providing parents of participating (Title I) children with timely information. Section 1118(c)(4)(C)
- Assistance to parent(s)/guardian(s) in understanding Title I and other School programs including the providing of information in a language understandable to the parent(s)/ guardian(s) if practicable. Section 1118(e)(5)
- Providing parents of participating (Title I) children, if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating o the education of their children, and respond to any such suggestions as soon as practicably possible. Section 1118(c)(4)(C)
- Ensure that if the schoolwide program plan under Section 1114(b)(2) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational

- agency. Section 1118(c)(5)
- Parent(s)/Guardian(s) notification of Title I student selection and criteria for selection,
- Provide frequent information regarding their child's achievement and progress. Section 1118(d)(2)(B)
- A provision for input by staff at regularly scheduled parent/guardian-teacher conferences, and any additional communication as requested by the staff or parent(s)/guardian(s).
- Opportunities to enhance parent(s)/guardian(s) capacity to work with children in the home on school learning. Section 1118(e)(2)
- Afford parents of children receiving Title I services reasonable access to staff, opportunities to volunteer and participate in their child's classroom, and observation of classroom activities. Section 1118(d)(2)(C)
- Provide assistance to parents of children served by the school as appropriate, in understanding such topics as the State's academic content standards and State student academic achievement standards, State and local assessment, and how to monitor their child's progress and work with educators to improve the achievement of their child. Section 1118(e)(1)
- Provide materials and training to help parents work with their child to improve their child's achievement and to foster parent involvement. Section 1118(e)(2)
- Provide information related to school and parent programs, meetings and other activities to parents of participating children in a format, and to the extent practicable, in a language the parents can understand. Section 1118(e)(5)
- With assistance of parents, provide professional development opportunities for teachers and staff to enhance their understanding of effective parent(s)/guardian(s) involvement strategies. Section 1118(e)(3)
- Provide other reasonable support for parental involvement activities as parents may request. Section 1118(e)(14)
- Ongoing communication between school and parent(s)/guardian(s),
- The school shall, to the extent practicable, provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, parents of homeless children, and parents of migratory children, to the extent practicable, information and reports in a language parents can understand. This will include interpretation of educational terms and translation services as necessary. Section 1118(f)
- Other appropriate activities (i.e. Family Math Nights, parent(s)/guardian(s) sessions, science, theatre, etc.)

Written Plans/Policies

Henry Ford Academy: Elementary School, as a recipient of Title I funds, hereby adopts the following policy statement regarding the development of a School plan for parent(s)/ guardian(s) involvement in the development of a Title I plan.

- Involve parent(s)/guardian(s) in the development of the plan. Section 1118(b)
- Develop a plan that provides for the involvement of parent(s)/guardian(s) in the Title I activities of the school.
- Provide the necessary technical, research, staff and administrative support to schools in the planning and implementing of effective parent(s)/guardian(s) involvement activities to improve student academic achievement and school performance,
- Integrate and coordinate the plans/policies for parent(s)/guardian(s) involvement in Title I programs with parent(s)/guardian(s) involvement in other programs. Section 1118(e)(4)
- Review and evaluate the School's plan annually and to share the results of that review and evaluation with the Board,
- Assure that the policy/plan contains a school-parent compact, jointly developed with parents, that outlines how parent(s)/guardian(s), the school staff and students will share the responsibility of improved student achievement. Such compact will be discussed with parents during parent-teacher conferences. Section 1118(d)(1) Section 1118(d)(2)(A)
- Distribute the School plan to parent(s)/guardian(s) of participating children and to the local community.

Migrant Education Program (MEP) Parent(s)/Guardian(s) Involvement

Parent(s)/Guardian(s) of students in the MEP will be involved in, and regularly consulted, about the development, implementation, operation, and evaluation of the program.

Limited English Proficiency (LEP) Parent(s)/Guardian(s) Involvement

In accordance with federal law, parent(s)/guardian(s) of LEP students will be provided notice regarding their child's placement in and information about the School's LEP program. Parent(s)/Guardian(s) will be notified about their rights regarding program content and participation including the right to choose among programs if alternatives are available. The notice must also include an explanation of the value of the program in terms of academic development, mastery of English, and the achievement of promotion and graduation standards. The notice will also include an explanation of the right to remove the child from an LEP program and to place the child in the regular program. The notice must be in a format that families can comprehend and, if possible, a language that is understood by the family.