


Fire, Tornado, and Shelter-in-Place Drill Report Form




School Name: Henry Ford Academy School for Creative Studies: Elementary **Academic Year: 2015 - 2016**

School Administrator Signature: 

*****MCL 29.19 states in part that: 5 fire drills are required (3 by Dec. 1, 2 after Dec. 1), 2 tornado drills (1 in March), 3 shelter-in-place drills (1 by Dec. 1, 1 after Jan. 1, 1 your choice). One drill must be during lunch, recess, or another time when students are gathered outside of the classroom.*****

FIRE (5 total):

3 Fire Drills Before December 1:


Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 5	9/25/15	1:40pm	Abram Miller		4 minutes 30 seconds
2 of 5	10/1/15	9:10am	Abram Miller		6 minutes
3 of 5	10/21/15	1:40pm	Abram Miller		3 minutes 58 seconds

2 Fire Drills after December 1:


Fire Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
4 of 5	5/19/16 5/08/16	1:40pm 9:45	Abram Miller		4 minutes 15 seconds
5 of 5	6/1/16	1:40pm	Abram Miller		4 minutes 50 seconds

TORNADO (2 total):

1 Tornado Drill in March:

Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
1 of 2	3/10/16 3/15/16	1:40pm 9:00am	Abram Miller		

1 Additional Tornado Drill:

Tornado Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Comments
2 of 2	4/7/16 4/7/16	9:05 am	Abram Miller		

6.2.16


SHELTER-IN-PLACE (3 total):

1 Shelter-in-Place by December 1:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
1 of 3	10/16/15	9:10am	Abram Miller <i>Abram Miller</i>	<i>Julia Bunge</i>	

1 Shelter-in-Place after January 1:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
2 of 3	11/11/15	10:50am	Abram Miller <i>Abram Miller</i>	<i>Julia Bunge</i>	

1 Additional Shelter-in-Place:

Drill Number	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Reason for Drill (i.e. gas leak, intruder, weapons)
3 of 3	10/16/15 11/11/15 <i>11/11/15</i>	9:10am	Abram Miller <i>Abram Miller</i>	<i>Julia Bunge</i>	

***Which of the above listed drills took place during recess, lunch, or another time when students are gathered outside of the classroom?

Drill Type (Fire, Tornado, Shelter)	Date	Time	Name of Individual in Charge of Drill	Signature of Principal/Designee	Lunch, Recess, other? Please specify
Shelter in place	11/11/15	10:50	Abram Miller	<i>Julia Bunge</i>	

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