

Henry Ford Academy: School for Creative Studies District  
 Emergency Drill Schedule  
 2016-2017

Henry Ford Academy: Elementary School

Fire Drill Schedule

Note: Three (3) must be conducted by December 1<sup>st</sup>, two (2) during the remaining portion of the school year, with a reasonable spacing interval between each drill

#	Date	Alternate Date	Schedule Time Drill	Date Completed	Evacuation Time	Name of the Individual In Charge of Drills	Principal or Designee Signature
1	9-22-16		2:00 pm	9-22-16	4:00 min	Patrina Caldwell	Patrina Caldwell
2	10-5-16		9:37 am	10-5-16	5:30 min	Patrina Caldwell	Patrina Caldwell
3	10-28-16		2:10 pm	10-28-16	4:19 min	Patrina Caldwell	Patrina Caldwell
4	04-19-17		1:15 pm	04-19-17	5:12 mins	Patrina Caldwell	Patrina Caldwell
5	05-31-17		2:30 pm	05-31-17	3:24 mins	Patrina Caldwell	Patrina Caldwell

Tornado Drill Schedule

Note: One (1) of the two drills must be conducted during the month of March

#	Date	Alternate Date	Schedule Time Drill	Date Completed	Evacuation Time	Name of the Individual In Charge of Drills	Principal or Designee Signature
1	3-29-17		9:00 am	3-23-17	5:47 min	Patrina Caldwell	Patrina Caldwell
2	06-07-17		9:05 am	06-07-17	3:30 min	Patrina Caldwell	Patrina Caldwell

Lock-Down Drill Schedule

Note: One (1) by December; January 1; (1) during lunch or recess when a significant of students are gathered outside the classroom

#	Date	Alternate Date	Schedule Time Drill	Date Completed	Evacuation Time	Name of the Individual In Charge of Drills	Principal or Designee Signature
1	10-18-16		2:00 pm	10-18-16	3:00 min	Patrina Caldwell	Patrina Caldwell
2	02-13-17		9:30 am	02-13-17	2:21 min	Patrina Caldwell	Patrina Caldwell
3	03-7-17		10:35 am	03-7-17	2:45 min	Patrina Caldwell	Patrina Caldwell