

Henry Ford Academy: School for Creative Studies District
 Emergency Drill Schedule
 2016-2017

Henry Ford Academy: Elementary School

Fire Drill Schedule

Note: Three (3) must be conducted by December 1st, two (2) during the remaining portion of the school year, with a reasonable spacing interval between each drill

#	Date	Alternate Date	Schedule Time Drill	Date Completed	Evacuation Time	Name of the Individual In Charge of Drills	Principal or Designee Signature
1	9-22-16		2:00 pm	9-22-16	4:00 min	Patrina Caldwell	<i>Patrina Caldwell</i>
2	10.5.16		9:37 am	10-5-16	5:30 min	Patrina Caldwell	<i>Patrina Caldwell</i>
3	10.28.16		2:10 pm	10-28-16	4:19 min	Patrina Caldwell	<i>Patrina Caldwell</i>
4							
5							

Tornado Drill Schedule

Note: One (1) of the two drills must be conducted during the month of March

#	Date	Alternate Date	Schedule Time Drill	Date Completed	Evacuation Time	Name of the Individual In Charge of Drills	Principal or Designee Signature
1							
2							

Lock-Down Drill Schedule

Note: One (1) by December; January 1; (1) during lunch or recess when a significant of students are gathered outside the classroom

#	Date	Alternate Date	Schedule Time Drill	Date Completed	Evacuation Time	Name of the Individual In Charge of Drills	Principal or Designee Signature
1	10-18-16		2:00pm	10-18-16	3:00min	Patrina Caldwell	Patrina Caldwell
2	02-13-17		9:30am	02-13-17	2:21min	Patrina Caldwell	Patrina Caldwell
3							