






**Henry Ford Academy: School for Creative Studies District
Emergency Drill Schedule
2014-2015**

Henry Ford Academy: School for Creative Studies (middle/high school)

Fire Drill Schedule

Note: Three (3) must be conducted by December 1st. Two (2) during the remaining portion of the school year, with a reasonable spacing interval between each drill.

#	Date	Alternate Date	Scheduled Time of Drill	Date Completed	Evacuation Time	Name of Individual In Charge of Drill	Principal or Designee Signature
1	10/09/2014		2:15 p.m.	10/09/2014	5 min	Jonathan Turner	
2	10/24/2014		11:30 a.m.	10/24/2014	5 min	Jonathan Turner	
3	11/03/2014		2:30 p.m.	11/03/2014	4 min	Jonathan Turner	
4	5/7/15		2:15 p.m.	5/7/15	5 min	J. Turner	
5	5/22/15		2:30 p.m.	5/22/15	4 min	J. Turner	

Tornado Drill Schedule

Note: One (1) of the two tornado drills must be conducted during the month of March.

#	Date	Alternate Date	Scheduled Time of Drill	Date Completed	Completion Time	Name of Individual In Charge of Drill	Principal or Designee Signature
1	10/14/2014		9:50 a.m.	10/14/2014	4.5 min	Jonathan Turner	<i>CTE</i>
2	2/9/2015		10:30 a.m.	2/9/2015	4.0 min	Jonathan Turner	<i>CTE</i>

Lock-Down Drill Schedule

Note: One (1) by December 1; (1) after January 1; (1) during lunch or recess when a significant of students are gathered outside the classroom.

#	Date	Alternate Date	Scheduled Time of Drill	Date Completed	Completion Time	Name of Individual In Charge of Drill	Principal or Designee Signature
1	10/06/2014		10:30 a.m.	10/06/2014	5 min	Jonathan Turner	<i>CTE</i>
2	10/30/2014		2:15 p.m.	10/30/2014	4 min	Jonathan Turner	<i>CTE</i>
3	5/13/15		2:00 p.m.	5/13/15	5min	J. Turner	<i>CTE</i>

Evacuation during recess, lunch, or another time when students are gathered outside of the classroom.

#	Date	Alternate Date	Scheduled Time of Drill	Date Completed	Completion Time	Name of Individual In Charge of Drill	Principal or Designee Signature
1		10/27/2014		10/27/2014	4 min	Jonathan Turner	

of completed drills: [Click here to enter text.](#)